

1:1 CHROMEBOOK PROGRAM



..... *Home of the Pioneers*

**Leavenworth
High School**

UNIFIED SCHOOL DISTRICT 453

2018-2019

1:1 CHROMEBOOKS

To further enhance the learning environment, Leavenworth High School is implementing a one-to-one Chromebook Program to increase student learning experiences. This technology means students will have the opportunity to learn at higher levels than ever before. Students will receive a District owned Chromebook for use at home and school as their personal learning device. Students who are enrolled full time and attend classes at Leavenworth High School are eligible for a Chromebook.

TECHNOLOGY USAGE FEE

Parent(s)/Guardian(s)/Student(s) are responsible for lost, and damage to technology devices, with the exception of normal wear and tear. Any loss, theft, and/or damage must be reported immediately. Students will receive guidance on proper usage, handling, and care with the Chromebook.

Fees: Families with 1 middle/high school student = \$35; Families with 2 middle/high school students = \$52.50; Families with 3 or more middle/high school students = \$65. Fees will be collected at Centralized Enrollment.

Fees do not cover intentional damage, or loss, caused by abuse, misuse, or neglect



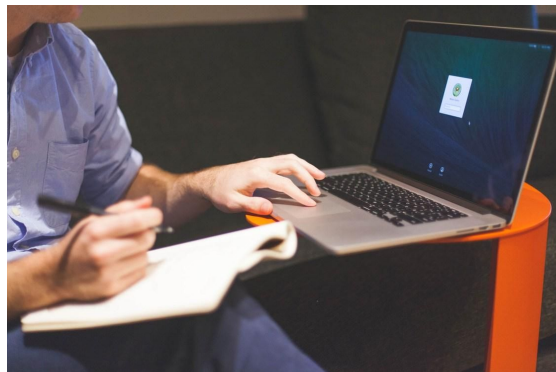
DETAILS

During the 2018-2019 school year each student will receive a Chromebook and a charger. Failure to return the device in proper working condition the student will be charged a \$285.00 replacement fee paid to the district. During the time in which the students have the chromebook, students cannot deface or destroy the device in any manner. Inappropriate use of the Chromebook or accessories may result in the student losing his/her right to the device. Students are expected to have the device charged and at school each day. Students are also expected to follow the District Technology Acceptable Usage Policy.

ACCEPTABLE USE POLICY HIGHLIGHTS

The use of District technology is a privilege, not a right. Users shall maintain the confidentiality of, and shall not permit others to use logon name or password. Users shall not use the District's technology for commercial purposes or unlawful purposes. Users shall not deliberately access, create, send or forward any obscene, sexually explicit, racist, files or images. Acceptable Use Policy can be found on page 45 in the Student Handbook located under "For Families" at:

<https://lhs.usd453.org/>



CONTENT FILTERING AT SCHOOL AND HOME

The District utilizes an Internet Content Filter that is in compliance with the federally mandated Children’s Internet Protection Act (CIPA). All Chromebooks, when on a district Internet connection, will have Internet activity filtered. Despite the filter, the District cannot guarantee that all controversial or inappropriate materials will be blocked.

The District’s Chromebook management program provides the ability to “disable” devices if the device is lost or stolen or if the device was used to violate the District Technology Policy. Currently the District does not monitor devices when they are not attached to the District networks.

Please assist us by monitoring your student’s home use of the device and supporting educational use of the Chromebook.

CARING FOR THE CHROMEBOOK AND GENERAL GUIDELINES

- No food or drink should be placed next to the Chromebook.
- Cords, cables and removable storage devices must be inserted and removed carefully, especially the power cord. Be careful not to twist/pull/jerk the Chromebook when cables are attached
- Heavy objects should never be placed on top of your Chromebook; this includes both in and out of your bag.
- Chromebooks should never be exposed to extreme hot or cold temperatures. Keep out of direct sunlight for extended periods of time.
- Chromebooks should never be carried with the screen open. Always use two hands when carrying your Chromebook.
- Your Chromebook should be closed when not in use.
- Users should never disassemble Chromebooks or attempt their own repairs.

- Students attending or participating in activities outside of school should exercise extreme caution to protect the Chromebook from harm or theft.
- Do not swap your Chromebook with another student. You are solely responsible for your assigned device.
- Students are not to record video or audio without the permission of the teacher. When doing so, it must be for educational purposes.
- Students are expected to use their Chromebook and accessories provided in a responsible, ethical, and legal manner.

Asset Tags:

All Chromebooks are labeled with a USD 453 District asset tag. Asset tags may not be modified or tampered with.

Charging

The expectation is that Chromebooks are to be brought to school each day in fully charged condition. Make sure to not block the vents when charging the Chromebook.

Screen Care

- Never put pressure on the top of a Chromebook when it is closed.
- Do not store a Chromebook with the screen open.
- ***Make sure there is nothing on the keyboard before closing the lid on the Chromebook.***
- Only clean the screen with a soft, dry microfiber or anti-static cloth. Do not use water or a cleaning solutions on the Chromebook.

Personalizing Your Chromebook

Students may add appropriate applications, music, photos, and videos to their Chromebook. Personalized media are subject to inspection and must follow the USD 453 Acceptable Use Policy. Students are not permitted to decorate the exterior of their Chromebooks. These may affect the working condition of the

Chromebook and are not allowed. Students may not cover or remove district asset tags.

CHROMEBOOK DAMAGE

The responsibility for the care, safety and security of the District issued Chromebook becomes the responsibility of the student and parent/guardian.

The District acknowledges that due to the normal usage of District technology that maintenance and/or repair of District technology may be necessary due to no fault of the student. Routine maintenance and repairing malfunctions that are not due to “visible physical damage” of the Chromebook will be completed at no cost to the student.

Dents in the outer casing, damage to the screen (cracks, discolored due to pressure), headphones not removed correctly from the headphone jacks, damage to any ports (headphone jacks, charging ports and USB ports) will be considered visible physical damage.

Students are responsible for the charging cable provided. Should the charging cable need to be replaced, the student will be charged to replace it.

CHROMEBOOK REPAIR

- Students who need to have their Chromebook repaired or replaced should check in the device in to the tech office located in the Library.
- The issue will be documented for the Technology Department.
- If a loaner device is available, one may be issued.
- Students will be notified when their device is ready for pick-up.

- Repaired devices may be picked up at the tech office located in the Library.

NO EXPECTATION OF PRIVACY

Students have no expectation of confidentiality or privacy with respect to the usage or content of a district-issued Chromebook, regardless of whether that use is for district-related or personal purposes, other than as specifically provided by law. The District may, without prior notice or consent, log, supervise, access, view, monitor, and record student use of Chromebooks at school. Chromebooks are subject to confiscation at any time without prior notice. At no point will webcams be used to monitor students.

Remember the Chromebook is the student's personal learning device and these devices have strict academic purposes.

USING CHROMEBOOK AT HOME

- All USD 453 usage expectations and policies pertain to use on home networks.
- Chromebooks will be able to connect to other wireless networks, including your home network. Remember that free public wireless networks are not as secure.
- Students are not allowed to install networking software on a Chromebook.
- Students cannot attempt to install or re configure software, security settings, firewall settings, IP configurations or operating system defaults on your Chromebook, even if your home network is asking for these changes.

